

Tuesday 26th May 2020

Dear Parents,

I can now update you with the arrangements for the reopening of school. Thank you for responding to the questionnaire and providing us with valuable information so that plans could progress. This letter explains the plans for those children who have indicated that they are returning to school. Please be aware that home schooling resources will continue to be e-mailed to all families.

Now the government has just about given the green light to reopen, the majority of children who have confirmed that they are attending will start on Monday 1st June. **However, there are 2 exceptions** to this:

Due to personal circumstances, Miss O'Connor will not be available on Monday 1st and so her group will start on Tuesday 2nd. We all felt that it would be unsettling for our youngest pupils if they returned to school to another adult for 1 day. A separate letter will be issued with details of the children affected. Thank you for your understanding.

Due to the wonderful enthusiasm for Year 6 wishing to return to school whilst also meeting the on-going demand for places for our Key-Worker children from Years 2-5, I'm afraid that we can't accommodate all of Year 6, all of the time. **I am therefore proposing that the Year 6 group be split and they attend school alternate weeks (See separate e-mail to be issued after this letter)**. The group size will be higher than 10 but always fewer than the 15 limit required by the DFE. I appreciate that this is higher than previously stated but staff have set up Discovery Classroom removing all surplus tables and some other furniture. We are meeting both DFE and KCC guidelines. On the one hand we are very pleased that so many Year 6 want to return, we are desperate to see them all, but on the other hand, we are disappointed that we can't see all of them, all of the time. We will review this situation every 2 weeks. Please accept my apologies for this; it is not a decision that has been taken lightly.

Other main points (new or amended points are underlined)

- Lunch will be eaten in the classroom. Hot lunches will be provided to those who requested them. Please ensure that everyone else has a packed lunch and a **water bottle** (see point 8 below). Please ensure that our youngest children can open their lunchboxes/ snack boxes independently. If you are unsure, please provide fruit in a plastic bag which can be disposed of.
- Each group of children will be allocated their own zone either on the playground or field for each playtime and lunchtime. Therefore a group will not come in contact with another group. It is recommended that the outdoors are used as much as possible and we will certainly be using our extensive grounds to do just that. Please ensure that children have sun cream applied before they come to school and bring a supply to be kept at school although obviously they will need to be able to apply it themselves.
- Children will be asked to bring in their own stationery. Please provide a pencil, pen, colouring pencils, sharpener, rubber and a glue stick. Please don't worry if you have problems sourcing any of these items.
- Children's work will be allocated a tray so that other children will not be touching it.

- Children can wear school uniform or own clothes which will enable flexibility in daily laundering and drying.
- There will be no after school or lunchtime clubs including breakfast club.

From arriving at the Parish car park, please adhere to social distancing. On the playground, 2m markers will be displayed.

Children will arrive as follows:

Time	First letter of surname (e.g. Mr Ryan would arrive at 8.50!)
8.35	A-D
8.40	E-H
8.45	I-N
8.50	O-R
8.55	S-V
9.00	W-Z

Ms Findlay and I will be available to inform you which classroom your child will be in. Parents must not enter the classroom so please say your goodbyes outside. **Parents will be asked to leave by the side gate near Pippin classroom thus creating a one-way system.**

Children will be collected as follows:

Time	Surname
3.00	A-D
3.05	E-H
3.10	I-N
3.15	O-R
3.20	S-Z

Again, parents will leave by the side gate near Pippin.

A detailed risk assessment has now been completed based on DFE/KCC guidance and the Governing Body are satisfied that risk has been mitigated as far as possible but clearly your support of the parent protocol will assist us further.

PARENT PROTOCOL:

- 1) Please check your child's temperature every morning and if above 37.5 degrees centigrade do not send them in and ring the school to inform us.
- 2) If your child has a cough or other symptoms, please do not send them into school and ring the school office.

- 3) Please ensure your child washes their hands with soap and water before leaving the house.
- 4) Please talk to your child about social distancing and the importance of hand washing. The government has recommended [e-bug](#) for games and resources about hand washing and the BBC has recommended a game about social distancing called 'Can you save the World?' <https://martin-jacob.itch.io/can-you-save-the-world>
- 5) On arrival at school please only drop-off at your designated classroom and immediately leave by the side gate. **Please do not enter the building without a prior appointment.**
- 6) Please social distance with all other parents. This is important for your health and safety and it models social distancing to your children.
- 7) Children will be doing PE when possible so please have a pair of trainers available (pupils will not be changing for PE).
- 8) Packed lunch - please have a chat to your child about not sharing their food, for example crisps and when the lunchbox returns each night, please clean all contents as well as the box and bag thoroughly.
- 9) If we are expecting a child in and they are either unwell or you decide not to bring them to school - you must still follow the same absence procedures as normal – let the school office know by 9.30am at the latest.
- 10) As far as possible, please ensure that children are wearing clean clothes each day.

The school will be following the protocols below:

- 1) Any staff who have symptoms or members of their family who have symptoms will not be allowed in school for 14 days. They will not be allowed back in until symptom free.
- 2) Staff will model social distancing and actively encourage this between children – however especially with younger children you need to understand this can be hard at times.
- 3) Staff will ask children to wash their hands on entry to school, before and after eating and at end of day. Also if a child coughs, sneezes or uses their fingers in a way that would require washing.
- 4) With the exception of the Year 6/ KS2 Key-Worker group, no group will be larger than 10.
- 5) Staff will have cleaning materials in each room to be used throughout the day and rooms will be cleaned thoroughly at the end of each day.
- 6) If there's a suspected case in any particular room, children will be removed as soon as possible and all equipment will be deep cleaned. Parents in that classroom will be informed there is a suspected case. This includes if a member of staff shows any signs and symptoms.

I am extremely grateful to staff, the governing body and you during this most challenging time. We have had to virtually rewrite the whole school experience including how the children arrive, the set up of classrooms, staffing levels, the curriculum, break and lunchtimes and finally the routine for home time!

Together we can ensure that a phased return to school is smooth and beneficial for every child.

I really look forward to welcoming you back to school.

Yours sincerely,

Mr P.R.Ryan