



ST. MARGARET'S
COLLIER STREET C.E.P

INSPIRE - NURTURE - DISCOVER

School Prospectus
2018/19



St Margaret's Collier Street School

AIMS AND VALUES

As an Anglican Church School, we place a strong emphasis on creating and sustaining an ethos based on Christian values of friendship, fairness, respect and helpfulness. Care, understanding and respect for each other are paramount, and we aim to nurture and develop positive spiritual, moral, social and cultural attitudes within our school community.

Religious education and collective worship are central to the life of our school, whilst reflecting the rich variety of religious traditions and diversity of our society.

Our aim is to provide a secure, happy and well disciplined environment in which children are encouraged to develop positive and independent learning attitudes and enquiring minds. We aspire to prepare responsible and assured citizens who will make a valuable contribution to society of the future.

Our expectations for achievement are high and reflect the need for all children to develop a love of learning, develop their creativity and reach their full potential within and beyond the requirements of the legislated curriculum.

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St Margaret's, Collier Street Church of England Primary School
Home-School-Pupil Agreement

Our school values the development of a strong and purposeful partnership between parents and the school. This agreement provides a framework for the development of this partnership. The success of the agreement will depend less on its content than on the spirit in which it is approached.

As a church school, we strive to develop this partnership within a Christian context especially focusing upon our four identified values of respect, fairness, helpfulness and friendship. We aim to:

- Provide a happy, secure and well-disciplined environment in which children are encouraged to grow and develop into independent, responsible and self-assured young citizens who can contribute positively to their world.
- Achieve high standards of behaviour through building good relationships and developing a sense of personal and social responsibility
- Provide a broad, balanced and stimulating curriculum to encourage all children to reach their potential
- Have high expectations for academic achievement based on the need for all children to develop to their full potential
- Keep you well informed about school matters and provide information about your child's progress as well as information about their practical and social skills
- Provide homework in line with our policy
- Inform families about any concerns or difficulties at school
- Be open and welcoming and offer opportunities for families to become involved in the daily life of the school.

Class Teacher's signature

As a family we will:

- Support and work with the school and encourage a positive attitude to education and the adults and children who work in the school
- Support the school's 'Golden Rules' and guidelines for behaviour
- Ensure that our child attends school regularly and punctually and provide a note to explain absence
- Unless there are exceptional reasons, ensure that family holidays are never taken during term time
- Support our child in homework and in other home learning opportunities
- Support the school's uniform policy
- Approach, in the first instance, our child's class teacher if we have an issue
- Attend meetings at the school to discuss our child's progress and to learn about the work of the school.

Parent's signature

As a pupil I will:

- Help to make our school a happy, calm and friendly place where everyone matters
- Be helpful and fair to others
- Always try to do my best
- Keep to the 'Golden Rule'
- Look after and respect myself, my belongings and everyone.
- Display good manners & politeness at all times.

Child's signature

ORGANISATION

The school roll at the present time is 117 children. Our four classes are organised by age, and each includes two year groups. This means that there is a wider ability range within each class and so the children are taught by the most relevant method. This may be, as a class, in a group or individually according to the children's needs and the context of the lesson. All work is planned, monitored and directed by the class teacher.

2018/19 Class Sizes

Russet Class

Yr R and Yr 1 26 children

Pippin Class

Yr 1 and Yr 2 26 children

Bramley Class

Yr 3 and Yr 4 33 children

Discovery Class

Yr 5 and Yr 6 32 children

The work of the school is closely monitored with visits by members of the Governing Body. There are positive working relationships between Governors, the Headteacher and the Staff. Our aim is to work together as a team for the benefit of the children and school as a whole.

We try to enhance the children's day to day life with stimulating and interesting events such as speakers, musicians, visiting theatre groups and educational visits. Outdoor activities range from organised educational visits to tasks involving and improving the school and village environment. Opportunities to widen children's experiences are high on our agenda.

Whenever possible we participate in village activities to strengthen links with our community.

Arrangements for transfer to Secondary School can be found later in this booklet. An annual meeting is held for children in years 4 and 5.

F.O.C.S.S.

Friends of Collier Street School is a voluntary body of parents, friends, staff and governors who support the school. New parents are automatically members of FOCSS.

It is a thriving organisation which organises a programme of fundraising and social events annually.

More information is available on the school website under 'FOCSS'.

SCHOOL UNIFORM

We believe a uniform looks smart, is practical and gives children a sense of pride in both their appearance and the school. Uniform also helps to eliminate any pressure which children often put on parents to be fashionable.

Our uniform is attractive and easily available. There is a school uniform shop which is open after school on Monday in the school hall.

Jewellery is inappropriate for school. The Local Authority ruling is that no jewellery of any description should be worn during physical education and swimming. This ruling is entirely for the safety of your child and others. The school cannot accept responsibility for loss or damage to any such items.

The Governors of the school request the support of all parents in providing the appropriate uniform outlined.

Uniform (KS1 – Yr R – 2)

Winter

Girls: White polo shirt
Grey skirt/pinafore
Green jumper or cardigan with school logo (school shop)
(Black or grey trousers of regular cut are optional after Autumn half-term and until end of Spring Term)

Winter & Summer

Boys: White Polo Shirt
Black or grey trousers or shorts
Green jumper with school logo (school shop)

Summer

Girls: Green/White striped or checked dress
Green jumper or cardigan with school logo (school shop)

Uniform (KS2 – Yr 3 – 6)

Winter

Girls: White shirt
Tie (school shop)
Grey skirt/pinafore
Green V neck jumper or cardigan with school logo (school shop)
(Black or grey trousers of regular cut are optional after Autumn half-term and until end of Spring Term)

Boys: White shirt
Tie (school shop)
Black or grey trousers
Green V neck jumper with school logo (school shop)

Summer

Girls: Green/White striped or checked dress
Green V neck jumper or cardigan with school logo (school shop)

Boys: White Polo Shirt
Black or grey trousers or shorts
Green V neck jumper with school logo (school shop)

P.E. Kit

Green Shorts (boys and girls)
(school shop)
White T Shirt (school shop)
Trainers
P.E. Bag – named (school shop)
Track suit (optional)
Plain black shoes.

Footwear

No Trainers

Art Overall

(except for PE)
All children need an art overall which can be an old shirt worn back to front with velcro at the neck and elastic at the wrists or a purchased art overall.

School sun hats and woolly hats are available from the school shop and a reversible waterproof jacket may be ordered.

There is also second hand uniform available.

RIGHT FROM THE START!

PRE-SCHOOL VISITS and ADMISSION

Our first priority is for your child to feel secure, safe and happy at school. We encourage all prospective parents to visit the school and to work together with teachers to prepare your child for school. Many children go to nursery or play group, which can benefit your child socially and educationally. However, the 'school' day tends to be more structured and you should expect your child to be more tired than usual.

We admit children in September. All children are offered the opportunity to attend one session at school with a parent and one whole day before they start school.

In line with all Community and Voluntary Controlled Schools, admission will be determined using criteria. Please see our website for further information.

THE SCHOOL DAY

08:55 School starts
09:05 Act of Worship
09:15 Session One
10:30 Break time
10:45 Session Two
12:00 Lunchtime KS1
12:05 Lunchtime KS2
13:00 Session Three/Four – KS2
14:30 KS1 Break time
14:45 KS1 Final Session
15:15 School Ends

Teaching times vary on Thursday due to Bramley Class participating in swimming. Contact time for KS1 children is 22.25 hours per week. Contact time for KS2 children is 23.50 hours per week. Both these times meet the recommendation of the DFE.

Unless attending Breakfast Club, no child should arrive in school before 08:45. Children will be supervised in the

playground or Year R children in their classroom from 08:45. If it is wet the children in the other classes wait in the hall. If you arrive late, please bring your child to the office to make sure they are marked present on the register and if applicable, a school lunch is ordered. No responsibility is accepted for any child on the premises before 08:45 or after 15:25 unless the child is in a group organised by teaching and support staff. Obviously, special circumstances outside of these hours will from time to time be viewed sympathetically.

School ends for everyone at 15:15 unless the children are attending clubs. Parents are requested to be ready at school to collect at 15:15. If for any reason you are delayed, please try to contact the school to warn us of your late arrival. Children whose parents/carers arrive late will be sent to wait in the library for safety.

SCHOOL MEALS

All children stay in school at lunchtime for the mid-day meal. Facilities are available to eat a packed lunch or a hot meal. Hot meals are prepared at East Farleigh Primary School. The caterers prepare meals to National Nutritional Standards. We discourage squash, chocolate, and crisps in packed lunches. Fizzy drinks are not permitted. Portions of fruit are encouraged.

Meals are served at 12:00/12:05 and lunch is a social occasion where good manners are expected.

For KS2 children dinner money must be paid for in advance and details of costs will be supplied on request.

However Universal Free School Meals are provided for all KS1 children.

CURRICULUM

Children follow all aspects of the legislated Curriculum *which promotes the spiritual, moral, cultural, mental and physical development of pupils at the school and of society*. In addition the Governors, Headteacher and Staff place a strong emphasis on personal and social skills. We want our children to develop into responsible adults with positive attitudes to their world. These skills are developed consistently through all teaching, learning and social situations within school. Self-discipline and respect for themselves and others are encouraged constantly.

Our approach towards the delivery of the curriculum is based on structured programmes of learning allied to the requirements of the National Curriculum and the Early Years Foundation Stage. We expect children to give of their best and take pride in their work. A positive approach to achievement and success is adopted.

The Headteacher and Staff work closely together to monitor children's progress and address needs as they arise. We aim to stimulate a love for learning and a desire for challenge.

All our teaching staff are dedicated, committed and caring professionals. We have regular staff development to keep pace with current educational practices. The quality of delivery of the curriculum stems from good teachers.

We use educational visits, IT, guest speakers and visitors to extend the children's learning opportunities.

ENGLISH

We aim to provide a language rich environment in our school. All aspects of English - spoken language, reading, writing, handwriting, spelling and grammar have clear developmental programmes.

Spoken language skills are taught through story, poetry, drama and discussion. Children are actively encouraged to read aloud and develop confidence in speaking. Our reading programme is carefully structured and developed. The programmes of study for reading at Key Stages 1 and 2 in the national curriculum consist of two dimensions:

- word reading
- comprehension (both listening and reading)

Children begin by following an effective, systematic phonics programme using a range of materials including Jolly Phonics and Letters & Sounds and rapidly understand how the letters on the page represent the sounds in spoken words. Structured reading programmes are used alongside a range of other carefully selected books.

Comprehension skills develop through children's experience of reading and discussing a range of stories, poems and non-fiction. All children are encouraged to read widely across both fiction and non-fiction to develop their knowledge of themselves and the world in which they live, to establish an appreciation and love of reading, and to gain knowledge across the curriculum. Reading widely and often increases vocabulary because children encounter words they would rarely hear or use in everyday speech and this feeds the imagination.

We ask our parents to take an active role in their child's development of reading by hearing him/her read on a regular basis, by discussing what has been read and by providing opportunities within the home for reading activities to take place. There is a home/school contact book for these reading activities.

We hope that you will enjoy sharing books with your child and there is one golden rule about learning to read – it should be a happy experience.

The programmes of study for writing at Key Stages 1 and 2 are constructed similarly to those for reading:

- transcription (spelling and handwriting)
- composition (articulating ideas and structuring them in speech and writing.)

Handwriting of individual letters is taught alongside acquisition of sound/letter correspondences. A cursive handwriting style is developed from Year 2 onwards and presentation of work is given a high priority across the school. Opportunities are given to develop a range of writing skills - personal, descriptive, imaginative and informative. From time to time we find opportunities for children to share their writing with different audiences. Language skills are developed throughout the curriculum to ensure meaningful learning.

We continually add material to our comprehensive non-fiction library, which all children are encouraged to access.

MATHEMATICS

We aim to provide a mathematically rich environment at St Margaret's school. We provide opportunities to develop mathematical skills throughout the curriculum, which are supported by the school environment and are also promoted in an after school club.

Mathematics is an essential life skill and we aim to provide all children with a foundation for understanding the world. Through teaching and learning in this area we aim to develop children's confidence and enthusiasm in using and applying mathematical skills and knowledge to the world around them.

We aim to ensure that all pupils become fluent in the fundamentals of mathematics through creative and innovative activities, opportunities to use and apply knowledge and through the use of manipulatives. The national curriculum states that reasoning should underpin mathematics teaching; we provide regular opportunities for

children to reason mathematically by following lines of enquiry, using mathematical vocabulary and applying knowledge and understanding to new tasks.

We teach times tables and the related division facts throughout the school in a variety of ways as they strengthen many other areas of the mathematics curriculum. They are assessed on a regular basis.

SCIENCE

Science stimulates and excites pupil's curiosity about the world around them. Much of the work is based around practical activities and investigations where children can explore and observe scientific phenomena for themselves. Over their time at the school, pupils will develop scientific processes; observing, testing, making hypotheses and recording and communicating their findings. In Key Stage 1, there is a focus on first hand practical experiences. By Key Stage 2, pupils are encouraged to choose the most appropriate method to answer a range of scientific questions including observations, experiments and the use of secondary sources.

Pupils are encouraged to think for themselves and begin to question what is going on around them, thinking more deeply. The subject involves co-operation, perseverance and a respect for evidence. Scientific knowledge and vocabulary is built up progressively through a range of topics that are taught over both key stages.

COMPUTING

Computing lessons aim to make pupils digitally literate, expressing and presenting their ideas using a range of information and communication technology and becoming confident in an ever more digital world. A key part of this curriculum is teaching pupils to use programs safely and responsibly.

There is also a focus on understanding how digital systems work so that pupils are able to use programming more effectively. Computing has an important role to play across all areas of the curriculum and is used to enhance learning and understanding in a range of other subjects.

WORSHIP

We are a Church school and maintain strong links with St. Margaret's Church. Throughout our school day we seek to promote a Christian and moral understanding of care for others. This is achieved both overtly through religious teaching with a Christian emphasis, and is also present in the whole ethos of our school.

Worship is an important part of our lives and is in line with the beliefs and practices of the Church of England. It is our aim to give all children the opportunities to extend their knowledge of, and respect of, other faiths.

The Vicar visits the school frequently for Acts of Worship and to talk with the children. We also make active use of our Village Church for end of term services, special festivals and within the curriculum.

RELIGIOUS EDUCATION

Religious Education is based on the Kent Agreed Syllabus. A variety of religions are taught with an emphasis on Christianity. Parents may, if they wish, have their children withdrawn from specific religious teaching or collective worship. Either the Headteacher or class teacher will make alternative provision for pupils who are withdrawn.

HISTORY

History fires children's curiosity about the past in Britain and the wider world. We aim to develop the child's interest in the world around them and consider how the past influences the present, what past societies were like and what beliefs and cultures influenced people's actions. As

they do this, children develop a chronological framework for their knowledge of significant events and people. As we believe in active learning, we like to make great use of people, local places of interest, artefacts and old photographs.

GEOGRAPHY

The emphasis for the younger children is based on their immediate environment, for example, their home, where they live, how do they come to school? Gradually, the geography curriculum broadens to incorporate the local and wider world, near and far. Over time teaching will equip pupils with knowledge about diverse places, people, resources and natural and human environments together with a deep understanding of the Earth's key physical and human processes.

Both knowledge and skills play an equal part, as does learning to care for our world. As children develop, discussion will broaden out to conservation issues, care for our world and use of resources in the future. We include opportunities to participate in fieldwork, either locally or at places further afield. This will include interpreting a range of sources including maps and aerial photographs.

Geography, like science and history, is approached on a themed basis as the children mature to enhance subject understanding.

DESIGN TECHNOLOGY

Design Technology involves the children in practical activities in which designing, making, testing and adapting are essential areas. The children will be encouraged to find practical solutions to problems. Design technology has a special relationship with other curriculum areas such as science, art and mathematics. The children will be given opportunities to work in groups where co-operation and language skills will also be developed.

We aim to teach children to use a range of tools and to acquire skills while recognising the need for safety and care.

We consider learning how to cook a crucial life skill and so children will be given considerable opportunities to understand and apply the principles of nutrition whilst preparing and cooking a range of food from around the world.

MUSIC

All children have the opportunity to take an active part and are encouraged to listen, participate and perform, using both their own voices and musical instruments. We aim to develop a sense of enjoyment, rhythm and melody. We arrange for specialist music teachers to take lessons during school time, eg. recorder, guitar, piano and wind instruments. There is a charge for this specialist tuition which is not normally available in schools. Fees are reasonable and some instruments can be hired. Full details of lessons and tuition fees are available from the office. Our aim is for all children to feel they have a valid contribution to make to music within school. Individual talent is actively supported.

ART

Art is an area for personal expression of feelings and talents, so children are encouraged to see themselves as 'artists', using their skills in drawing, painting, design and 3-dimensional work. Whilst art is integrated into the curriculum, and is reflected in many subjects, the skills and techniques are taught specifically from early years to Year 6. Children are given the opportunity to use a variety of media, with an emphasis on creativity and experimentation. They are also encouraged to develop individuality and critical awareness in their work.

The use of sketchbooks to develop and share ideas is introduced in Key-Stage 2, and the children are introduced to the work of artists, architects and designers. The presentation and display of the

children's art is given prominence in our school. We aim to create a stimulating learning environment in school through display.

PHYSICAL EDUCATION

Physical Education is concerned with the promotion of positive attitudes towards physical activity and a healthy lifestyle. Our aim is to provide all children with opportunities to acquire the skills needed to participate with confidence and enjoyment in a range of individual and team activities at school and in the wider community.

All children take part in two hours of high quality P.E and sporting activities each week.

A well balanced programme of sporting activities is provided for the children that includes dance, gymnastics, swimming, athletics and games.

Children have the opportunity to take part in sporting activities within the school and with other schools including local tournaments and competitions, eg. football, netball, tag rugby, Kwik cricket, rounders, and swimming.

All pupils in Year 6 have the opportunity to take part in a weeks' residential visit at an Activity Centre. A range of outdoor and adventurous pursuits are offered.

MODERN FOREIGN LANGUAGES

All children within Key- Stage 2 learn a Modern Foreign Language. Children are encouraged to discover and develop an appreciation of different languages and their associated cultures, laying the foundations for languages at Key-Stage 3. We currently teach Spanish to our children, using games, songs, stories and rhymes to develop vocabulary and the confidence to communicate in a language other than their own. The emphasis is on practical communication through listening, writing, speaking and practising accurate pronunciation.

PERSONAL, SOCIAL AND HEALTH EDUCATION (PSHE)

PSHE plays an integral part in school life. We place great importance on how we interact with each other and the world around us. We value ourselves as unique human beings capable of spiritual, moral, intellectual and physical growth and development. We help our children develop as members of a society in which people strive to do their best and to care for others.

We value truth, justice, and the rule of law. We value the environment as the basis of life and a source of wonder and inspiration.

Topics include: Ourselves, Healthy Lifestyles, Road Safety and Internet Awareness.

SEX AND RELATIONSHIP EDUCATION (SRE)

The Governors of the School have a statement of policy on SRE and it is based on the premise that all life is from God and we are created in the image of God. This is available for parents on our website or on request. A summary of the policy is outlined.

- Sex Education is developed sensitively within a Christian, caring and informative whole school framework.
- Understanding the reproductive systems of plants, animals and humans is an integral part of the National Curriculum.
- Sex Education should be part of a continuing programme throughout the school of Health Education which allows children to acquire information and knowledge and then to make informed decisions about themselves and their relationships as they develop and mature.

HOMEWORK

Some homework is set on a regular basis for all the children. At KS1 this will be

mainly reading activities. At KS2 homework will include activities that will build on work completed in the classroom, as well as activities to develop independent study. We encourage parents to read to their children, as well as to hear their children read, all the way to Year 6.

BREAKFAST CLUB

This operates 5 days per week from 7.45-8.45am, £3.50 per day.

AFTER SCHOOL ACTIVITIES

We offer a range of extra-curricular activities both at lunchtime and after school for both KS1 and KS2 children. A list is published each term. The following clubs are currently offered:

Library, Computing, Gym, Cookery, Games, Art, Choir, Orchestra and Table Tennis.

Written permission must be given for children to attend after school clubs.

CHARGING

It is against the law to charge for school activities or visits which are part of the legislated curriculum. However, schools are allowed to request contributions towards the cost of visits etc. No child may be excluded because of a parent's inability or lack of support in paying.

PARENTAL HELP

We are always grateful for the help which parents give us in so many ways. This help ranges from parents helping in the classroom to transporting children to sports matches and visits.

MEETING INDIVIDUAL NEEDS

PASTORAL WELFARE and DISCIPLINE

Our school is a place of learning where teachers teach and children learn. Behaviour that prevents learning is therefore not acceptable. Our basic playground rule is, NO HURTING ANYONE WITH HANDS, FEET OR WORDS. We want children to learn care and respect for others and to develop 9

their own self-discipline. This is an important part of the ethos of our school and is reinforced through praise and reward.

When appropriate, we use 'Circle Time' to develop social, moral, spiritual and cultural education.

We recognise and celebrate achievements both in and outside school. Merit badges and certificates are awarded for a variety of reasons.

If a child does not meet our expectations, sanctions usually take the form of the loss of privilege. Where a child's behaviour or work causes us serious concerns we shall contact the parents immediately so that the matter can be discussed and their co-operation enlisted in order to resolve the difficulty as soon as possible.

ADDITIONAL NEEDS

Whenever feasible, we will do our utmost to ensure children with additional needs are included in every aspect of school life. Our aim is to identify and support children who need additional consideration at an early stage. Early identification has been shown to be one of the key factors in ensuring a child with additional needs makes the best academic progress. Hence we regularly monitor children's progress in order to identify any barriers to learning. If there are any concerns or additional support to consider, parents and/or carers will be contacted, and together we will consider the next steps.

Where appropriate, additional support is available to develop children's academic, social and physical needs. Support is available across the range of learning ability, developing children's skills across the academic spectrum. If a child has a special talent or ability we seek to both broaden and develop that child as fully as possible.

Our expectations for academic achievement are high. We encourage all children to do their best and praise effort, determination to succeed and attitude towards learning, as well as academic

achievement.

EQUALITY

The school is committed to ensuring each child is able to access all areas of the curriculum. Please see our Special Educational Needs, Gifted and Talented and Single Equality Scheme Policies on our website for further information.

SAFEGUARDING

The school is committed to safeguarding and the Headteacher is the Designated Safeguarding Lead with Mrs Jackie Pring, Deputy Designated Safeguarding Lead. All staff receive regular safeguarding, including child protection training.

GIFTED AND TALENTED

The school acknowledges that children who are exceptionally gifted or talented do have 'Additional Educational Needs'. For these children the Curriculum is differentiated so that they are given extension and enrichment activities. Grouping of children in reading, spelling and numeracy helps to facilitate extension work. The school also uses other strategies to support and extend able children, eg. thinking skills and problem solving.

INCLUSION, RACIAL EQUALITY AND DISABILITY

The school is committed to welcoming people from all walks of life and treating them equally. Policies on Inclusion, Racial Equality and Disability are available from the school office/website.

OUTSIDE AGENCIES

In order to support you and your child fully we have contact with a number of external agencies.

- Local Health Authorities, such as Physiotherapist or Occupational Therapist
- The Education Welfare Officer
- Educational Psychologist 10
- Specialist Teaching Service

➤ Speech and Language Therapists

COMMUNICATION

ABSENCE, LATENESS and ILLNESS

It is a requirement in law that all absence be recorded and unauthorised absence noted. The Headteacher is required to report frequent unauthorised absences to the Governors and the visiting Educational Welfare Officer. If your child is ill, has a doctor/dental/hospital appointment or any other justifiable reason for absence, the school must be notified personally, by telephone, writing or by email. All lateness will be noted.

Our rate of unauthorised absences in the academic year 2016/2017 was 0.8%. Our rate of authorised absences was 2.6%. Leave of absence in term time can only be authorised in exceptional circumstances. Holidays are not authorised.

Please do not send your child to school if they are ill. It is unfair to other children if your child has an infection of any kind. Illness spreads quickly among children.

COMPLAINTS

The Headteacher is available to discuss any complaints. If concerns remain after discussion with the Headteacher, then parents are requested to refer the matter in writing to the Chair of Governors. A panel of Governors exists to consider such complaints. A copy of our Complaints Procedure is available from the website.

EXCLUSION

In the very unlikely event that the Headteacher determines a child is to be excluded the following process will come into operation.

The Headteacher will exclude the child if, in the interests of health and safety, it is deemed that the child concerned, or others within the school, are at risk.

Parents will be notified, in writing, at the earliest possible moment of the reason for exclusion or temporary suspension.

Parents will be requested to visit the school immediately to discuss the matter. At all times Kent County Council Regulations will apply.

SECONDARY EDUCATION

The school will hold a meeting in term 5 for parents of children in Years 4 and 5. During the first term in Year 6, information will be provided online, entitled: 'Choosing a Secondary School for your child'. This will include a preference form (SCAF), which parents complete. All Secondary schools have 'Open Days/Evenings' for parents to view the school.

Parents of Year 5 children will receive information regarding the selection process, prior to making their selection.

HEAD LICE

Please do not be anxious should your child contract head lice. This is a problem that seems to occur in all schools from time to time. Be vigilant and check your child's hair regularly and if you discover lice, please inform the school and do not let your child return to school until he/she has been treated. For further advice please contact the school office.

FIRST AID

You will be asked to provide two emergency contact numbers in case your child is ill at school. We have trained First Aid staff on the premises. In the event of your child needing urgent medical attention, you will be contacted.

Keeping you informed

- About every three weeks, a newsletter is sent out keeping parents informed of exciting events, dates and developments within the school.
- Twice a year, open evenings are held where your child's progress can be discussed with their class teacher. Representatives from the

Governing Body are also present
in the school hall to discuss issues
with you.

**We hope the information in this
Prospectus has helped you to
understand more about our school.**

**We are a happy, caring school. We
wish to work with parents to give your
children the best possible
opportunities.**

**Please visit us. A short time visiting
our school may make the world of
difference to your child's future.**

STAFF

Headteacher	Mr Paul Ryan
Discovery Class Teacher (Yrs 5 and 6)	Miss Louise Mitchell & Mrs Rebecca Davey
Bramley Class Teacher (Yr 3 and 4)	Miss Katie Harrison
Pippin Class Teachers (Yrs 1 and 2)	Mrs Clare Bannon & Mrs Jane Farmer
Russet Class Teacher (Yrs R and 1)	Mrs Jackie Pring
Senco & Part Time Teacher	Ms Emma Findlay
Teaching Assistants	Mrs Anna Brooker Mrs Liz Tomlinson Mrs Cressida Lutener Mrs Mandy Stewart Mrs Claire Ray Miss Chloe France Miss Rebecca Freed Mrs Sally Ball Mrs Jo Clare
School Secretary	Mrs Louise Bentley
Part time Bursar	Ms Toyin Coker
Servery Assistants	Mrs Jayne Sayers Mrs Jo Collins
Music Teachers	Mrs Karen Barton-Holman Mrs Sarah Whitehead
ICT Technician	David Henley
Sports Coach	PASS Sports

SATS results for Key-Stage 1 and 2, 2018

KS1 SATS – Teacher Assessment

	% Gained expected	% Gained greater depth	% National expected +
Reading	100	31	75
Writing	94	25	70
Maths	94	19	76

KS2 SATS - Test result

	% Gained expected	% Gained greater depth	% National expected +	School scaled score (80-120)	National scaled score
Writing	94 Teacher assessed	22	78	N/A	N/A
Maths	100	44	76	109	104
Reading	100	50	75	111	105
GPS	100	66	78	112	106

Combined – 94% (National – 64%) **Exceeding – 16%** (National – 11%)

GOVERNING BODY – JULY 2017

Name	Category	Appointing Body	Term of office Expires
Mrs R Callow	Foundation	Diocese of Rochester	15.01.19
Mrs A Cahill	Parent	LA	14.04.21
Ms E Findlay	Staff	LA	06.12.20
Mrs K Head	Foundation	Parochial Church	31.03.21
Mrs J Manser	Co-Opted	LA	24.02.20
Mr P Ryan	Head Teacher	LA	
Mrs C Jones	Co-Opted	LA	07.07.20
Mr T Stevens	Local Authority	LA	05.07.22
Mr M Johnson	Co-Opted	LA	07.12.20
Chair	Mr T Stevens, c/o St Margaret's Collier Street CE School		
Vice-Chair	Mrs K Head, c/o St Margaret's Collier Street CE School		
Clerk	Mrs L Bentley, c/o St Margaret's Collier Street School		

Term Dates for 2018/19

Term 1

Start: Tuesday 4 September 2018
Finish: Friday 19 October 2018
Staff Development Day: Monday 3 September 2018

Autumn Holiday: Monday 22 - Friday 26 October

Term 2

Start: Monday 29 October 2018
Finish: Wednesday 19 December 2018

Term 3

Start: Thursday 3 January 2019
Finish: Friday 15 February 2019

February Holiday: Monday 18 – Friday 22 February

Term 4

Start: Monday 25 February 2019
Finish: Friday 5 April 2019

Easter Holiday: Monday 8 – Monday 22 April

Term 5

Start: Tuesday 23 April 2019
Finish: Friday 24 May 2019

Late Spring Holiday: Monday 27 – Friday 31 May

Term 6

Start: Tuesday 4 June 2019
Finish: Friday 19 July 2019
*Staff Development Days: Monday 3 June 2019
Monday 22 & Tuesday 23 July 2019*

There will be one additional Staff Development Day.